

IMAC TRAINING AND TECHNICAL ASSISTANCE SUBCOMITTE

CHARTER

REVISED AUGUST, 2003

This subcommittee was created in 2003 to impact all aspects of training and technical assistance services to local agency and their workforce according to individual needs to achieve better program integrity and customer service.

WORKPLAN

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Overall activities - ongoing

1. Identify and quantify training and technical assistance needs.
2. Provide input regarding training and technical assistance development.
3. Evaluate delivery methods and recommend most efficient methods based on agency needs.
4. Evaluate and give recommendations regarding required training. (Hourly requirement vs. course completion and Mandatory vs. non-mandatory).
5. Evaluate training effectiveness and impact of training.

Specific activities – Fall, 2003

- Receive a Pathlore update and demo to have input into that upgrade process
- Assist in developing needs assessments
- Evaluate and make recommendations on training requirements for 2004 (should max hours be reconsidered in light of distance learning; mandatory vs. non mandatory training, etc.)
- Review training methods available so that better recommendations can be made about training delivery methods
- Make recommendations on what training and technical assistance is, and how those providing training and those providing technical assistance can work better together.